

Title: Assistant Audio Engineer (A2)
Status: Part-time
Reports to: Master Audio Engineer (A1) & BPO Director of Operations

Compensation: Estimated Range of \$20,000 - \$30,000 / year, Non-Exempt, plus benefits. Total compensation related to number of Buffalo Philharmonic Orchestra and Kleinhans Music Hall work calls performed per year.

Primary Responsibilities:

Assistant Audio Engineer (A2) is the main support position for Master Audio Engineer (A1) and assists the A1 in all but not limited to:

- Serve as Master Audio Engineer when the A1 is unable to be present including mixing and operating FOH.
- Assist Master Audio Engineer in advancing shows with BPO Director of Operations, production tour groups, or musician groups when needed.
- Operate Monitor/IEM mixing when a separate system for stage monitoring is in use, or when mixing of monitors is handled separately.
- Handle wireless mics during rehearsals and performances when needed.
- Set, operate, and strike house sound equipment for all events in the Main Hall, Mary Seaton Room, Livingston Hall, or Marcato restaurant when needed.
- Set, operate, and strike outside rented audio equipment for BPO and rental events when needed.
- It is possible this position will also be the BPO sound engineer for the BPO summer season of events taking place outside of KMH.
- Maintain equipment on and off stage in an organized and efficient manner.
- Work with artists before, during, and after rehearsals to ensure their needs are met.
- Assist in creating audio input lists and mic plots when needed
- Ensure that any sound system is operated at safe Sound Pressure levels. This includes understanding acoustics and sound coverage of all performance spaces at Kleinhans Music Hall. A2 will work with and communicate with A1 to ensure proper sound coverage and safe listening levels for both musicians on stage and audience.
- Assist A1 in keeping annual inventory of audio equipment
- Other duties as assigned

Administrative Responsibilities:

- Develop strong, regular communication with Master Audio Engineer, BPO Director of Operations, and Kleinhans Music Hall Management
- Attend BPO production meetings on a monthly basis to review the orchestra calendar with the team
- Help to delegate audio equipment providers during load-ins and load-outs of equipment.
- Other duties as assigned