



KLEINHANS MUSIC HALL
BUFFALO NEW YORK

RENTAL RATES AND INFORMATION

ALL RENTAL AND LABOR RATES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Kleinhans Music Hall requires a minimum of 60 days notice for all rental events.

MAIN AUDITORIUM RENTAL RATES:

MAIN AUDITORIUM

FIXED SEATING CAPACITY

Orchestra	1,350
Balcony	1,086
Main Floor ADA	10
Total	2,446

There is a wheelchair-accessible seating area at the rear of the hall, capable of seating up to ten wheelchairs.

COMMERCIAL RENTAL RATES

All Rates are for the sixteen hour time period from 8:00 a.m. through 12:00 midnight. Additional hours will be billed at an hourly rate.

Friday – Sunday:

Performance Rate \$4,000 –vs– 5% of the gross ticket sales (whichever is greater)

Monday – Thursday:

Performance Rate\$3,500 – vs– 5% of the gross ticket sales (whichever is greater)

Additional Facility Use:

Second Performance (on same day) ... \$1,500 –vs– 5% of the gross ticket sales (whichever is greater)

Rehearsal Rate (on day other than performance) \$1,000 flat

NOT-FOR-PROFIT RENTAL RATES

All Rates are for the sixteen hour time period from 8:00 a.m. through 12:00 midnight. Additional hours will be billed at an hourly rate.

Friday – Sunday:

Performance Rate \$3,250 –vs– 5% of the gross ticket sales (whichever is greater)

Monday – Thursday:

Performance Rate\$2,750 – vs– 5% of the gross ticket sales (whichever is greater)

Additional Facility Use:

Second Performance (on same day) \$1,000 –vs– 5% of the gross ticket sales (whichever is greater)

Rehearsal Rate (on day other than performance) \$750 flat

OTHER RENTAL RATES:

MARY SEATON ROOM

COMMERCIAL RATE: \$1,800 flat rental fee

NOT-FOR-PROFIT RATE: \$1,500 flat rental fee

LIVINGSTON HALL

Monday – Sunday: \$600.00 flat rental rate

LOBBY ONLY

Monday – Sunday: \$600.00 flat rental fee

HENRY'S

Monday – Sunday: \$800.00 flat rental fee

ADDITIONAL COSTS:

The following are items that may incur costs. All incurred costs related to the rental event are the responsibility of the Licensee.

SOUND & LIGHT EQUIPMENT

Use of Kleinhans house sound system for public address purposes is included in the facility rental fee. Specifics regarding included equipment and rental rates for additional equipment are available upon request. Spotlights are available for rent.

STAGEHANDS

Kleinhans stagehands must be arranged through Kleinhans Music Hall Management, Inc.

Union stagehands are required for all events which take place in the building. The Licensee will be provided with an estimate for stagehand labor and benefits as part of the rental agreement. The Licensee will receive a final cost for stagehand labor and benefits as part of the settlement process at the conclusion of the license period. Building event contract Addendum D has rate schedule and minimum requirements.

WARDROBE

Kleinhans wardrobe personnel must be arranged by Local #783 of the International Alliance of Theatrical Stage Employees of the United States and Canada; Local Business Agent, Mary Jo Witherell ((716) 947-5228). The Licensee will be provided with an estimate for wardrobe labor and benefits as part of the rental agreement. The Licensee will receive a final cost for wardrobe labor and benefits as part of the settlement process at the conclusion of the license period. Wardrobe personnel should be arranged through Kleinhans Music Hall Management, Inc.

HOUSE SECURITY

Kleinhans Music Hall Management, Inc. will determine the security requirements for each event in the building. Kleinhans requires a minimum of 2 security officers on duty during a rental event. Kleinhans Music Hall Management, Inc. will make all arrangements for security personnel. The Licensee will be provided with an estimate for security as part of the rental agreement. The Licensee will receive a final cost for security as part of the settlement process at the conclusion of the license period. Costs based on needs.

TICKETING SERVICES

Kleinhans recommends use of the Buffalo Philharmonic Orchestra Box Office for ticket sales. If the BPO Box Office is not used for ticket sales, Kleinhans reserves the right to make event costs due at the execution of the contract.

PIANO USE AND TUNING

Mary Seaton Room and Livingston Hall are equipped with Steinway 6' instruments, and the Main Hall is equipped with Steinway 9' grand.

Piano tuning is an additional charge.

MAINTENANCE AND CLEANING

Licensee will pay for the building to be cleaned after the event. Additional charges will apply if the event necessitates more than what Kleinhans staff deems to be normal cleaning; these fees will be applied at settlement.

EMERGENCY MEDICAL TECHNICIAN

An Emergency Medical Technician is required to be on-site for all public events.

BUILDING ENGINEER

A Building Engineer is required to be on duty at any time the building is in use.

TICKET TAKERS/USHERS

For ticketed events or those that require assigned seating, Kleinhans Music Hall Management, Inc. required that union ticket takers and ushers be hired.

Kleinhans Music Hall Management, Inc. will make all arrangements for these personnel. The Licensee will be provided with an estimate for the ticket takers' and ushers' costs as part of the rental agreement. The Licensee will receive a final cost for these personnel as part of the settlement process at the conclusion of the license period.

EVENT MANAGER

An Event Manager, acting as a representative of Kleinhans Music Hall, is required for all events.

SET-UP COSTS

Additional charges will apply if the event necessitates more than a minimal set up of tables, chairs, etc. These fees will be applied at settlement.

PARKING LOT BUYOUT

For public events, Kleinhans Music Hall Management reserves the right to charge a per-vehicle parking fee. The Licensee may choose to pay a flat fee for use of the parking lots, and have their patrons park for free.

CURTAIN USE

Full stage (gold) curtain available for rent across the Main Auditorium stage. Rental cost does not include the cost of the labor necessary for hanging the curtain.

SCREEN AND PROJECTOR

Use of 10' x 10' screen and projector

Use of 26'x15' screen and Christie Digital Roadster HD projector (Main Hall only)

Rental cost does not include the cost of the labor necessary for hanging the screen.

TABLE LINENS

Based on needs, on a per-piece basis.

INSURANCE

A certificate of insurance is required covering personal injury, bodily injury or property damage under a policy of general liability insurance, with limits of at least:

Public liability \$1,000,000.00

Single liability\$1,000,000.00

Property damage.....\$50,000.00

A sample insurance certificate is available upon request.

OTHER ITEMS

Firearms are strictly prohibited on the premises. Any individual in possession of a firearm including, but not limited to, licensee or agents of licensee, will be immediately removed from the premises by house security.

Alcohol is not allowed to be brought into the building. Should Licensee and or artist/talent want alcohol backstage, Licensee and or artist/talent may purchase alcohol from Kleinhans concessions on the night of the event or make prior arrangements with Kleinhans concessions.

CATERED EVENTS

Kleinhans Music Hall has an exclusive catering contract with Oliver's Restaurant; all catered events must be catered by Oliver's. If you are interested in renting the hall for a catered event, please call Oliver's at (716) 877-9662.